

**PASHCHIMANCHAL VIDYUT VITRAN NIGAM LIMITED**

(CIN: U31200UP2003SGC027458)

Registered Address :- Urja Bhawan, Victoria Park, Meerut(UP)-250001

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Websites :- www.pvvnl.org

ISO 9001 : 2015

GSTIN : 09AAECP5610N1Z4

PAN : AAACP 5610 N

पत्रांक: 4187

/प0वि0वि0नि0लि0/मेरठ/विशेष सम्प्रेक्षा/2023-24

दिनांक : 23/01/2024

विषय:- वितरण खण्डों के बिल रिवीजन प्रकरणों की विशेष सम्प्रेक्षा हेतु चार्टर्ड अकाउन्टेन्ट/कॉस्ट अकाउन्टेन्ट फर्मों से प्रस्ताव प्राप्त करने हेतु निगम की वेबसाइट पर प्रकाशित किये जाने के सम्बन्ध में।

अधीक्षण अभियन्ता(आई0टी0),
पश्चिमांचल विद्युत वितरण निगम लि0,
मेरठ।

प्रबन्ध निदेशक महोदय, उ0प्र0पा0का0लि0, लखनऊ के कार्यालय पत्रांक 43/निआस/09/2022 दिनांक 16.01.2024 का संदर्भ ग्रहण करें, जिसके माध्यम से बिल रिवीजन प्रकरणों की विशेष सम्प्रेक्षा कराये जाने हेतु सम्प्रेक्षकों का चयन किये जाने हेतु निर्देशित किया गया है।

उपरोक्त के अनुक्रम में निर्देशित किया जाता है कि चार्टर्ड अकाउन्टेन्ट/कॉस्ट अकाउन्टेन्ट फर्मों से विशेष सम्प्रेक्षा हेतु प्रोफाईल के रूप में प्रस्ताव पत्र प्राप्त करने हेतु निगम की वेबसाइट पर निम्न प्रारूप को दिनांक 23.01.2024 से दिनांक 29.01.2024 तक प्रकाशित किया जाना सुनिश्चित करें।

**PASHCHIMANCHAL VIDYUT VITRAN LIMITED
(UTTAR PRADESH GOVERNMENT UNDERTAKING)
CIN: U31200UP2003SGC027458)**

**EMPANLMENT OF SPECIAL AUDITORS FOR SPECIAL AUDIT OF
ELECTRICITY DISTRIBUTION UNITS OF PVVNL**

The Management of Pashchimanchal Vidyut Vitran Nigam Limited, a public sector utility owned by Government of Uttar Pradesh, hereby invites applications from eligible firms of Chartered Accountants/Cost Accountants for empanelment of Special Auditors for Special Audit of Electricity Distribution Units of P.V.V.N.L. The Eligible Chartered Accountants/Cost Accountants Firm may send detailed Request for Proposal (RFP) along with Form of Proposal and Performa available on the website "www.pvvnl.org", along with supporting documents, at the following address so as to reach on or before 5:00 PM on 29.01.2024.

**The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.
Urja Bhawan, Victoria Park,
Meerut-250001.
Email I.D- pvvnliaudit.01@gmail.com**

The management of P.V.V.N.L reserves the right for any modification/cancellation of the RFP if required and of consideration and cancellation of applications, without assigning any reason thereof.

Swalab
(स्वतंत्र कुमार तोमर)
निदेशक (वित्त)

REQUEST FOR PROPOSAL (RFP) DOCUMENT
FOR EMPANELMENT OF FIRM AS SPECIAL AUDITOR OF
DRAWING AND DISBURSMENT UNITS OF PVVNL.

1. OBJECTIVE: -

PVVNL intends to empanel eligible firms for conducting Special Audit of Bill Revision cases, for the financial year 2022-23 and first two quarter of F.Y. 2023-24 (April-2023 to September-2023). As per the decision of the management, Chartered Accountants/Cost Accountants firms are to be appointed to carry out audit of Bill Revision as per the criteria decided by the management for all the divisions. The very prime objective of the Special Audit is to check and examine the case of bill revision and reason thereof, for which detailed scope of work is defined. The Special Audit will aim at ensuring proper and full compliance of rules, orders and procedures as prescribed and provide suggestion to avoid inefficiencies as well.

2. IMPORTANT DATES: -

Date of issue of RFP	23.01.2024
Last date for submission of proposal	29.01.2024 (before 5:00 PM)

3. FORM OF PROPOSAL: - As per Annexure-A.

4. ELIGIBILITY CRITERIA: -

- (1) Only firms of practicing Chartered Accountants/Cost Accountants are eligible for the Special Audit assignment.
- (2) The Firm must have completed minimum 5 year of existence. (Firms which have completed longer period and having discom audit experience will be given preference.)
- (3) The firm should have its head office/branch office situated in PVVNL jurisdiction.
- (4) Firm having DISA/CISA/DISSA qualified member will be preferred.

5. SUPPORTING DOCUMENTS: -

- (1) Proposal of the firm in the attached form with supporting documents.
- (2) The firm shall submit a declaration for not subletting the work if allotted.

6. SUBMISSION OF THE PROPOSAL: -

The proposal in the Prescribed format with profile of firm and all other necessary supporting documents should be submitted on or before 5:00 PM on 29.01.2024 to the following address: -

To,
The Managing Director,
Pashchimanchal Vidyut Vitran Nigam Ltd.
Urja Bhawan, Victoria Park, Meerut-250001.
Email.Id: - pvvnliaudit.01@gmail.com

7. SCOPE OF THE SPECIAL AUDIT: -

Empanelled firms of Chartered Accountants/Cost Accountants will be required to examine and check the Bill Revision cases as per Scope of work and Terms of Reference (TOR), which will be provided to the firms at the time of allotment letter.

8. AUDIT FEES: -

The Special Audit Fees will be decided by the management.

9. Submission of Audit Report: - The format of Special Audit Report shall be provided at the time of allotment letter of Audit work.

10. ALLOCATION OF UNITS: -

Allotment of Special audit to any firm, is a sole discretion of the management. The management decision in this regard will be final and no communication regarding any change will be entertained.

11. OTHER CONDITIONS: -

- 1- The management of PVVNL reserves its right to reject any proposal without assigning any reason.
- 2- If the empanelled firms of Chartered Accountants/Cost Accountants do not undertake the Special Audit work or complete the Special Audit work within the prescribed time limit, the management may assign the work to other firm and the loss of work shall be considered for penalty to original allotted firm and the name of that particular firm will be removed from the list of empanelment and extra expense incurred by the management in getting the work done shall be levied on the original allotted firm to whom the work was previously assigned.
- 3- The management of PVVNL will have full rights to oust any of the firms from empanelment without assigning any reason and also to change the circles & divisions allotted for Special Audit work of empanelled firms.

Form of Proposal

Format for submission of information of the Chartered Accountant/Cost Accountant Firm for selection as Special Auditor of Pashchimanchal Vidhut Vitran Nigam Limited.

FIRM'S PROFILE (with supporting document)			
1	Name of CA/CMA Firm.	:	
2	Registration No. & Date of Registration of CA/CMA Firm	:	
3	Registered Address	:	
4	Branch Address	:	
5	Contact Responsible person with Designation	:	
6	Contact Information (Contact No. & Email Id)	:	
7	Details of PAN/GST No. of the Firm	:	
8	Name of Partners (Associate/Fellow) With Membership No. as on 31st March 2023	:	
9	Detail of no. of Member qualified in DISA/CISA/DISSA	:	
10	Registration No. on CAG Panel	:	
11	Registration No. on RBI Panel for Nationalized Banks Audit.	:	
12	Experience During the last 5 years from the date of this Advertisement:	:	
	(i) Details of Audit of UPPCL/UPPTCL/UP Rajya Vidyut Utpadan Nigam Ltd./UP Jal Vidhut Nigam Ltd./DISCOMS	:	
	(ii) Details of Audit work Allotment under CAG	:	
	(iii) Details of Nationalized Banks Audit Allotment	:	
	(iv) Detail of ERP application based Audit in PSU (Other than banking Sector) allotment.	:	
13	Other Information, if any	:	

Signature of Authorised Signatory
Name of Designation
Seal of CA/CMA Firm

Date:

Place:

Note:- Copies of certificates/documents in support of above details shall be attached. If any documents/certificates not enclosed with the proposal form then application shall not be considered.